

Tulelake City Council  
Regular Meeting Minutes

May 21, 2019

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac was present along with Council Members Nicholson and Velador. Also present was Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho and City Treasurer, Leslie Boyd. Council Member Fensler was absent.

**APPROVAL OF THE MAY 7, 2019 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the May 7, 2019 regular meeting minutes. Mayor Pro Tem Marcillac seconded. Council Member Nicholson abstained as he was not present for the May 7, 2019 City Council meeting. Motion carried. (Motion 19-77)

**APPROVAL OF BILLS**

Council Member Velador made a motion to approve the bills presented on May 21, 2019. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-78)

**REQUESTING APPROVAL TO HAVE REPAIRS DONE ON THE 2014 DODGE CHARGER PATROL VEHICLE**

After a long discussion Mayor Ebinger made a motion to have the Chief of Police check with Chrysler and the Dodge dealership to see if the Dodge 2014 Charger patrol car could have the engine replaced at no cost and if not to bring back three bids for a new engine to the June 4<sup>th</sup> City Council meeting. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-79)

**REVIEW AND POSSIBLE APPROVAL TO CHANGES TO EXTEND THE TERM OF THE SISKIYOU COUNTY SANITATION DEPARTMENT'S CONTRACT WITH THE CITY OF TULELAKE FOR THE OPERATION OF THE TRANSFER STATION, GIVING THE MAYOR AUTHORIZATION TO SIGN THE CONTRACT**

Mayor Ebinger made a motion to approve the changes in the Transfer Station contract with the Siskiyou County Sanitation Department to include the 3% annual escalation rate to cover increases in City labor and insurance costs and to have the Mayor as the authorized signer. Council Member Nicholson seconded. Motion carried. (Motion 19-80)

**REVIEW AND POSSIBLE APPROVAL OF BID FOR WORK TO BE DONE ON HIGHWAY AND SISKIYOU STREETS**

Director of Public Works, Brett Nystrom, presented to the Council bids for the street maintenance of chip rock and oil, fog seal and crack sealing needed for Highway and Siskiyou Streets. Mayor Ebinger made a motion to accept the bid submitted by Advantage Paving & Excavating, Inc. for \$32,650. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-81)

**ENFORCEMENT OF CITY ORDINANCES**

Mayor Ebinger read a citizen complaint to the City Council and the complaint contained many violations of current City ordinances. A discussion ensued as how to best enforce our current City ordinances. Some of the City ordinances are in need of updating. City Hall Administrator, Jenny Coelho, said there is an Ordinance Workshop scheduled on the afternoon of June 11, 2019 with the time to be determined later. No action taken by the Council.

**REVIEW AND POSSIBLE APPROVAL OF T-MOBILE SITE LEASE AGREEMENT OFFER**

T-Mobile is trying to clean up their financial portfolio as they pursue their merger with Sprint. They have proposed an offer in rent reduction in lieu of a five-year rent guarantee. T-Mobile is offering a \$69,000 reduction in rent over a 10-year period. After review by the City Hall Administrator and the Finance Director it was decided to counter with a 2.5% annual escalation rate which is still \$30,000 less in rent over a 10-year period from the current T-Mobile Site Agreement. This counter offer may or may not be acceptable by T-Mobile. Mayor Ebinger moved to approve the T-Mobile Site Lease Amendment with the offer to T-Mobile of an annual 2.5% escalation rate with a five-year rent guarantee. Council Member Velador seconded. Motion carried. (Motion 19-82)

**REVIEW CITY CLERK APPLICATIONS AND POSSIBLY APPOINT A CITY CLERK**

City Hall Administrator, Jenny Coelho, said that they received one application for the City Clerk position. The applicant's name is Raul Figueroa Tamayo. The Council interviewed Raul and found out the he had served as the law club secretary while he was attending Hartnell College. Mayor Ebinger made a motion to appoint Raul Figueroa Tamayo as the City Clerk. Council Member Velador seconded. Motion carried. Raul will be installed with his oath of office at the June 4, 2019 City Council meeting. (Motion 19-83)

**BUDGET REVISIONS FOR FY18-19**

Finance Director, Will Sargent, presented the proposed Public Works budget revisions for the Enterprise Fund to the City Council. Mayor Ebinger made a motion to accept the proposed budget revisions for the Enterprise Fund. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-84)

**CALPERS HEALTH INSURANCE CONSIDERATIONS**

City Hall Administrator, Jenny Coelho, did a cost analysis of the differences for health insurance between the PERS Choice plan and the PERS Select plan. The Council advised to have a CalPERS representative present the different plans to the employees before they would make a decision. No action taken.

**APPROVE STIPEND INCREASE FOR THE FOLLOWING ELECTED CITY OFFICIALS: CITY TREASURER TO \$300 PER MONTH, CITY CLERK TO \$300 PER MONTH AND CITY COUNCIL MEMBERS TO \$300 PER MONTH.**

Mayor Ebinger made a motion to approve raising the City Treasurer, the City Clerk and the City Council Members to \$300 for their monthly stipend effective July 2019 to coincide with the 2019-2020 fiscal year. Council Member Nicholson seconded. Motion carried. (Motion 19-85)

**APPROVE SALARY STEP INCREASES, EFFECTIVE JULY 7, 2019 FOR THE FOLLOWING PUBLIC WORKS EMPLOYEES: WASTEWATER OPERATOR I, JOSE PEREZ TO STEP 2 AT \$17.68 PER HOUR; MAINTENANCE WORKER I, SAMUEL FLORES JR. TO STEP 5 AT \$12.48 PER HOUR; AND MAINTENANCE WORKER I, SCOTT CARROLL TO STEP 4 AT \$12.18 PER HOUR**

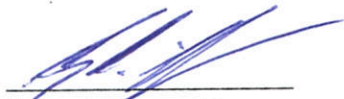
Mayor Ebinger made a motion to approve the public works employee salary step increases effective July 7, 2019 as follows: Wastewater Operator I, Jose Perez to step 2 at \$17.68 per hour; Maintenance Worker I, Samuel Flores Jr. to step 5 at \$12.48 per hour; and Maintenance Worker I, Scott Carroll to step 4 at \$12.18 per hour. Council Member Velador seconded. Motion carried. (Motion 19-86)

**APPROVE SALARY STEP INCREASES, EFFECTIVE JULY 7, 2019 FOR THE FOLLOWING CITY EMPLOYEES: LIBRARY BRANCH MANAGER, TRICIA PLASS TO STEP 3 AT \$16.15 PER HOUR; TEMPORARY CITY STAFF, LIZBETH CISNEROS TO STEP 4 AT \$12.18 PER HOUR; CUSTODIAN, TEENA SALAZAR TO STEP 4 AT \$12.18 PER HOUR; AND CITY ADMINISTRATIVE CLERK, HEIDI CURETON TO STEP 6 AT \$17.40 PER HOUR**

Mayor Ebinger made a motion to approve the city employee salary step increases effective July 7, 2019 as follows: Library Branch Manager, Tricia Plass to step 3 at \$16.15 per hour; Temporary City Staff, Lizbeth Cisneros to step 4 at \$12.18 per hour; Custodian, Teena Salazar to step 4 at \$12.18 per hour; and City Administrative Clerk, Heidi Cureton to step 6 at \$17.40 per hour. Council Member Velador seconded. Motion carried. (Motion 19-87)

**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the meeting at 7:21 PM. Council Member Velador seconded. Motion carried. (Motion 19-88)



Henry A. Ebinger, Mayor

Attest:

  
Jenny Coelho, Deputy City Clerk