

Tulelake City Council
Regular Meeting Minutes
March 19, 2019

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac was present along with Council Members Nicholson and Velador. Also present was Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho and City Treasurer, Leslie Boyd. Council Member Fensler and City Clerk, Iva Rogers were absent.

APPROVAL OF THE MARCH 5, 2019 REGULAR AND SPECIAL MEETING MINUTES

Council Member Velador made a motion to approve the March 5, 2019 regular and special meeting minutes. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-43)

APPROVAL OF BILLS

Mayor Pro Tem Marcillac made a motion to approve the bills presented on March 19, 2019 with the exception to wait on paying the bill to Siskiyou County Community Development until the Director of Public Works can find out if it is necessary to pay CUPC fees on the Wastewater Plant. Council Member Velador seconded. Motion carried. (Motion 19-44)

APPROVAL OF LEASE BETWEEN CITY OF TULELAKE AND CASCADE POTATO FOR LEASING THE CITY BUILDING LOCATED AT 2 RAY OEHLERICH WAY

The negotiators, Kevin Nicholson and Mayor Pro Tem Marcillac, met with Mr. Rajnus earlier in the week and came to an agreement of terms for leasing the building at 2 Ray Oehlerich Way for storage of dehydrated potato products. The City Hall Administrator presented the lease as accepted by the City Attorney to the City Council. Mr. Rajnus was present to answer any questions for the Council. Mayor Ebinger made a motion to approve the one-year lease at 2 Ray Oehlerich Way between the City of Tulelake and Cascade Potato, LLC. Council Member Nicholson seconded. Motion carried. (Motion 19-45)

APPROVAL TO WRITE OFF OLD CUSTOMER UTILITY ACCOUNTS THAT HAVE BEEN DEEMED UNCOLLECTIBLE DUE TO THE AGE OF THE ACCOUNT OR THE INABILITY TO LOCATE THE CUSTOMER

After discussion about the necessity to write off the two accounts for non-payment of utilities that are uncollectible due to their age and not being able to locate the offenders, Mayor Ebinger made a motion to write off the two accounts presented to the Council. Council Member Nicholson seconded. Motion carried. (Motion 19-46)

APPROVAL TO HAVE A LITTLE FREE LIBRARY PUT IN MIKE BUNCH PARK

Jenny Coelho, City Hall Administrator, presented a diagram and information about the Little Free Library. Katie Walker of the Malin Community Service Club is having one put in the Malin Park. The Lost River FFA is doing the building and the landscaping. The cost to install and register the Little Free Library is \$340.00. Jenny suggested waiting until the 2019-2020 Fiscal Year to ask the Tulelake Rotary if they would want to sponsor this project with their \$250.00 Literacy Grant. Mayor Ebinger made a motion to revisit this project later in the 2019-2020 Fiscal Year. Council Member Nicholson seconded. Motion carried. (Motion 19-47)

APPROVAL TO PURCHASE THREE DESKS AND OTHER ERGONOMIC OFFICE EQUIPMENT FOR CITY HALL. PAID FOR WITH THE LOSS CONTROL GRANT FROM SCORE


Jenny Coelho, City Hall Administrator, presented to the Council the cost to purchase three ergonomically designed U-shaped desks and accessories. The purchase is reimbursable by the 2018-2019 and 2019-2020 Loss Control Grant offered by SCORE. SCORE has already made the approval of this grant for the City of Tulelake in June of 2018 when Jenny presented SCORE with the request. Mayor Ebinger made a motion to approve the purchase of three ergonomically designed desks and accessories. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-48)

ADJOURNMENT

Mayor Pro Tem Marcillac made a motion to adjourn the meeting at 6:29 PM. Council Member Nicholson seconded. Motion carried. (Motion 19-49)


Henry A Ebinger, Mayor

Attest:


Iva Rogers, City Clerk