

**Tulelake City Council**  
**Regular Meeting Minutes**  
**October 17, 2017**

The meeting was called to order at 5:30 PM by Mayor Ebinger. Council Members Nicholson, Velador and Fensler, who arrived at 6:10 pm, were present. Mayor Pro Tem Marcillac was absent. Also present; Leslie Boyd, City Treasurer; Iva Rogers, City Clerk; Tony Ross, Chief of Police; Jenny Coelho, City Hall Administrator; Heidi Cureton, City Administrative Clerk and Brett Nystrom, Director of Public Works.

**APPROVAL OF THE OCTOBER 3, 2017 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the minutes of October 3, 2017. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-152)

**APPROVAL OF BILLS**

Council Member Velador made a motion to approve the bills. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-153)

**REVIEW POSSIBLE CREATION OF A SMALL SUBDIVISION OFF OF RAY OEHLERICH WAY**

A long discussion took place regarding the engineering already performed by Adkins in 1994 and the need to get a developer involved who would be willing to work with the City. Mayor Ebinger made a motion to start things off by getting at least two quotes for the environmental impact studies that will need to be done. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-154)

**REVIEW OF FINANCIAL STATEMENTS FOR THE 1<sup>ST</sup> QTR**

The Finance Director presented council with quarterly statements and encouraged feedback on the format and content of the reports. Everyone was pleased, except for the Police Chief, who stated that he needed monthly reports and listed what he needed and how he would like to have the format. Mayor Ebinger made a motion to accept the 2017/2018 1<sup>st</sup> Quarter Financial Statements with the City Hall Administrator working with the Police Chief on the format for his budget. It was seconded by Council Member Velador. Motion carried. (Motion 17-155)

**QUARTERLY REVIEW OF CITY BUDGET**

The quarterly budget met with acceptance of the Council. It included some October bills, but no revenues of October. Mayor Ebinger made a motion to accept the Quarterly Review of the City Budget. Council Member Fensler seconded the motion. Motion carried. (Motion 17-156)

**APPROVAL TO PURCHASE A LAPTOP AND APPROPRIATE USB CABLES TO USE FOR CITY HALL MEETINGS**

The need for a laptop computer for the meetings held at the city for presentations, etc. was presented. Mayor Ebinger made a motion for the city to get a decent laptop but to spend no more than \$700.00. It was seconded by Council Member Fensler. Motion carried. (Motion 17-157)

**APPROVAL OF PAY APPLICATION #1 TO INDUSTRIAL POWER & AUTOMATION FOR 15-CDBG-10569 BOOSTER PUMP STATION IMPROVEMENTS**

Mayor Ebinger made a motion to approve Pay Application #1 for \$28,500.00 to Industrial Power and Automation for 15-CDBG-10569 Booster Pump Station Improvements. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-158)

**APPROVAL TO PROCEED WITH TRANSFERRING THE PROPERTY LOCATED AT 300 MAIN STREET, APN #050-061-090-000 TO THE CITY OF TULELAKE**

Mayor Ebinger made a motion to proceed with finding out how much the back taxes are going to be, the cost of the Para Legal, and any other fee's that may be involved with the transfer. It was seconded by Council Member Fensler. Motion carried. (Motion 17-159)

**APPROVE THE REVISED 2017-2018 POLICE PERSONNEL BUDGET FOR THE COPS GRANT TO INCLUDE AN ADDITIONAL \$39, 416.41 FOR THE 2016-2017 GROWTH ALLOCATION**

Mayor Ebinger made a motion to approve the revised 2017-2018 Police Personnel Budget for the COPS Grant to include an additional \$39,416.41 for the growth allocation. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-160)

**ADJOURNMENT**

A motion was made by Council Member Nicholson to adjourn. It was seconded by Council Member Fensler. Motion carried. Council was adjourned at 7:26 PM. (Motion 17-161)



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Mayor Hank Ebinger

Attest:



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Iva Rogers, City Clerk