

**Tulelake City Council**

**Regular Meeting Minutes**

**January 17, 2017**

The meeting was called to order at 5:30 PM by Mayor Ebinger. Council Members Velador, Fensler and Nicholson as well as Mayor Pro Tem Marcillac were present. Also, present; Tony Ross, Chief of Police; Brett Nystrom, Public Works Director, Jenny Coelho, City Administrative Clerk and Iva Rogers, City Clerk.

**APPROVAL OF THE JANUARY 3, 2017 REGULAR MEETING MINUTES**

Mayor Pro Tem Marcillac made a motion to approve the regular meeting minutes of January 3, 2017. It was seconded by Council Member Nicholson. Motion carried. (Motion 17-06)

**APPROVAL OF THE BILLS**

Mayor Pro Tem Marcillac made a motion to pay the bills. It was seconded by Council Member Velador. Motion carried. (Motion 17-07)

**RECOMMENDATIONS OF RAISES FOR CITY EMPLOYEES WHO HAVE BEEN EMPLOYED WITH THE CITY FOR THE PAST 12 MONTHS**

A motion was made by Mayor Pro Tem Marcillac and seconded by Council Member Nicholson to give step raises as recommended by the Department Heads for City Hall Staff and Department of Public Works. The Chief of Police declined his raise and Police Officer Justin Anderson's as Justin is under the Peace Officer's MOU. The hourly step raises are as follows: Jenny Coelho- 1 step from \$15.45 to \$15.84; Heidi Cureton- 1 step from \$12.61 to \$12.92; Patricia Plass- 1 step from \$14.35 to \$14.71; Teena Salazar- 1 step from \$10.21 to \$10.47; Sam Flores- 2 steps from \$10.51 to \$11.04 and Jose Perez- 1 step from \$13.12 to \$13.45. These step raises will be effective with the next pay period starting on January 22, 2017. Motion carried. (Motion 17-08)

**REVIEW QUOTE FROM LINKVILLE ROOFING FOR THE ROOF AT CITY HALL LOCATED AT 591 MAIN STREET**

After discussion it was decided to get more bids and have the new Building Inspector look at the roof.

**APPROVAL TO PAY COPWARE, INC. RENEWEL FOR CALIFORNIA PEACE OFFICERS LEGAL SOURCEBOOK SITE LICENSE AND 2017 CALIFORNIA CODES SITE LICENSE FROM DECEMBER 2016 TO NOVEMBER 2017 (INVOICE #83539)**

Mayor Ebinger made a motion to approve paying Copware Inv. 83539. It was seconded by Council Member Velador. Motion carried. (Motion 17-09)

**APPROVAL OF BETTER QUALITY COLOR PRINTER FOR CITY HALL**

Mayor Ebinger made a motion to approve purchase of LaserJet printer with cartridges. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 17-10)

**CLOSED SESSION: REVIEW ANNUAL PERFORMANCE EVALUATIONS OF PUBLIC WORKS EMPLOYEES GOVT CODE C 54957**

The City Council went into closed session at 6:12 PM.

**ANNOUNCEMENT OF CLOSED SESSION**

The Council came out of closed session at 6:42 PM. There was no action taken.

**ANNOUNCEMENT PRIOR TO CLOSED SESSION RE REAL ESTATE NEGOTIATORS FOR CITY OF TULELAKE PROPERTY LOCATED ON TAX PARCEL NO 050-201-020-000 AT 2 RAY OEHLERICH WAY AND NAMING OF REAL ESTATE NEGOTIATORS, THE REAL PROPERTY AND THE PERSON WITH WHOM NEGOTIATORS MAY NEGOTIATE**

Council Member Gary Fensler, Finance Director Susan Lloyd and Mayor Henry Ebinger were named as Real Estate Negotiators to negotiate with Jim Carleton and Bridgette Griffin of Stukel Mountain Fresh, LLC.

**CLOSED SESSION: DISCUSSION OF POSSIBLE SALE OR LEASE OF A PORTION OF CITY PROPERTY LOCATED ON TAX PARCEL NO. 050-201-020-000 AT 2 RAY OEHLERICH WAY GOVT CODE 54956.8**

The Council went into closed session at 7:05 pm

**ANNOUNCEMENT OF CLOSED SESSION**

The Council came out of Closed Session at 7:48 PM. A motion was made in closed session to sign the Voluntary Relinquishment of Right to Possession and Waiver of Rights with Respect to Personal Property between Klamath Best Marketing, LLC and the City of Tulelake, and for the City of Tulelake to proceed with a lease that will be signed by Friday, January 20, 2017 with Stukel Mountain Fresh, LLC. Stukel Mountain Fresh, LLC shall have access to the property starting January 18, 2017 and there will be a review of the boundary lines along the City Burn Pit with the description to be included in the lease. All Council Members stated their vote in open session. All were Ayes. Motion carried. (Motion 17-11)

**ADJOURNMENT**

A motion was made by mayor Pro Tem Marcillac to adjourn. It was seconded by Council Member Nicholson. Motion carried. Council was adjourned at 8:03 PM. (Motion 17-12)



Mayor Hank Ebinger

Attest:



Iva Rogers, City Clerk